

DEPARTMENT OF THE ARMY
USA FOREIGN SCIENCE AND TECHNOLOGY CENTER
220 Seventh Street, N.E.
Charlottesville, Virginia 22901

FSTC MEMORANDUM
NUMBER 381-1*

25 November 1985

Military Intelligence

CURRENT INTELLIGENCE BRIEFING

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1. Definition. The Current Intelligence Briefing is a Research and Analysis Directorate (RA) briefing of significant scientific and technical findings for the Commander, FSTC.

2. Responsibilities. The Director, RA, is responsible for the selection of items to be presented for the briefing, with this authority delegated to the current intelligence officer (Chief, ID3). Items can be submitted by all RA personnel. Items can also be requested from RA analysts by ID3. In addition, items may also be submitted by the Collection Management Office. The briefing will be presented by ID3 personnel; however, special items may be briefed by the analyst concerned. This determination will be made on a case-by-case basis by the analyst and the Chief, ID3.

3. Procedures. The Current Intelligence Briefing will consist of a brief summary of items published in the Scientific and Technical Analysis Bulletin (STAB) or Biweekly Intelligence Summary (BIS). Analysts are encouraged to submit such summaries along with the STAB or BIS item, but ID3 has the authority to prepare them as necessary. Items of interest reported in other FSTC current intelligence products may also be presented.

4. Frequency and Attendance. Currently, each Current Intelligence Briefing is given twice. Because of the limited seating space available, the following attendance schedule is established:

*This memorandum supersedes FSTC MEMORANDUM 381-1 dated 3 Dec 81.

Wednesday, 0830:
(Pre-brief)

FSTC analysts, intelligence operations specialists, intelligence assistants, and staff elements as desired.

Thursday, 0830:
(Commander's Brief)

Commander
Deputy Director
Executive Officer
Directors and their Deputies
RA Division Chiefs (mandatory)
Information Management, Materiel Exploitation,
and Programs and Resources Directorate Division
Chiefs as desired

Branch Chiefs are invited to attend either session. Analysts authoring briefing items will attend the pre-brief (Wednesday) in order to answer questions and stimulate the exchange of ideas. Due to the limited seating, authoring analysts should attend the Commander's briefing (Thursday) only if requested to do so by their respective Division Chiefs. The Division Chief, or a knowledgeable representative, must be prepared to respond to questions raised during the Thursday session. (Note: The front two rows are reserved for Division Chiefs and above.)

5. Changes to Schedule. Frequently, the time and day of the Current Intelligence Briefing must be changed because of other requirements for the SCIF Conference Room. ID3 will coordinate such changes with the Office of the Commander, RA, and PO when this occurs. The Thursday session will not be rescheduled without prior coordination with the Command group. Personnel/offices desiring the use of the SCIF Conference Room during the regularly scheduled times for Current Intelligence Briefing times should coordinate requests for the room with ID3 as far in advance as possible. In order to minimize the number of changes to the scheduled briefings, and the resulting disruption of command/management activities, conferences and meetings that must be held on Thursday should be scheduled for 0930 or later.

6. Exclusions. Because of the sensitive nature of some items presented, visitors and reservists on active duty at FSTC are excluded from attendance at the Current Intelligence Briefing, unless specifically authorized by the Director, RA, or the Chief, ID3. ID3 will be advised of potential visitors to the Current Intelligence Briefing as far in advance as possible. Authorized visitors will be introduced prior to the briefing by the individual hosting the visit.

(AIAST-RA-ID3)

FOR THE COMMANDER:


GARY E. MISKIMON
MAJ, AGC
Adjutant

DISTRIBUTION:
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